



City of Muscatine

ITEM NUMBER 2023-0092

AGENDA ITEM SUMMARY

DATE: 4/6/2023

STAFF

Andrew Fangman, Assistant Community Development Director

SUBJECT

Third and Final Reading of Ordinance Updating Designated Truck Routes - Title 7, Chapter 11, Section 6 of City Code

EXECUTIVE SUMMARY

Ordinance modifying the designated truck routes for the City of Muscatine by removing the truck route designation from Lucas Street, and modifying the truck route designation of Houser Street to only apply to the portion of Houser Street between Grandview Avenue and Hershey Street.

STAFF RECOMMENDATION

Staff recommends Council adopt the proposed ordinance.

BACKGROUND/DISCUSSION

Section 6, Chapter 11, Title 7 of City Code establishes designated truck routes. Every motor vehicle weighing ten (10) tons or more, when loaded or empty, having no fixed terminal within the City or making no scheduled or definite stops within the City for the purpose of loading or unloading shall only travel along these designated truck routes. Trucks having a fixed terminal, making a scheduled or definite stop within the City for the purpose of loading or unloading shall proceed over and upon the Designated Truck Route System as set out above to the nearest point of its scheduled or definite stop. From that point, the truck shall proceed to its destination and return to the truck route by the most direct method.

Currently, Lucas Street from the Bypass to Houser Street, and Houser Street from Grandview Avenue to Lucas Street are among the designated truck routes. That section of Lucas Street is narrow and with no shoulders and a deep ditch. The portion of Houser Street between Lucas Street and Hershey Avenue is extremely hilly. Because safer and better alternate routes exist, staff is proposing that no portion of Lucas Street, and that portion of Houser Street between Lucas Street and Hershey Avenue, no longer be designated as truck routes.

CITY FINANCIAL IMPACT

None

ATTACHMENTS

1. Truck Route Changes Ordinance Working Draft 2-27-2023

ORDINANCE NO. 2023-0092

AN ORDINANCE UPDATING DESIGNATED TRUCK ROUTES, SECTION 6 – TRUCK ROUTES, CHAPTER 11 – LOAD AND WEIGHT RESTRICTIONS, OF TITLE 7 – VEHICLES AND TRAFFIC, OF CITY CODE

WHEREAS, a Section 7-11-6 of specifies which streets that any motor vehicle weighing ten (10) tons or more, when loaded or empty, having no fixed terminal within the City or making no scheduled or definite stops within the City for the purpose of loading or unloading are allowed to travel;

WHEREAS, Lucas Street is not constructed in manner which allows it to serve as a safe and appropriate truck route; and

WHEREAS, the portion of Houser Street laying south of Hershey Avenue is constructed in manner which allows it serve as a safe and appropriate truck route

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA:

SECTION 1. Paragraph 8 of Subsection A of Section 6, of Chapter 11 of Title 7 of City Code is hereby deleted.

SECTION 2. Paragraph 10 of Subsection A of Section 6, of Chapter 11 of Title 7 of City Code is hereby amended to read as follows:

" Houser Street from Hershey Avenue to Grandview Avenue."

SECTION 3. All paragraphs contained within Subsection A of Section 6, of Chapter 11 of Title 7 of City Code are hereby renumbered, so that after the changes directed by Section 1 and Section 2 of this ordinance are made, said paragraphs remain in numerical order without skipping any number.

SECTION 4. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. Any Ordinance or part thereof in conflict or inconsistent with the provisions of this Ordinance is repealed.

SECTION 6. This ordinance shall be in effect from and after the passage and approval and publication of this ordinance, as provided by law

PASSED, APPROVED AND ADOPTED this 6th Day of April, 2023

Attest

**By the City Council of the City of
Muscatine, Iowa**



Dr. Brad Bark, Mayor


Carol Webb (Apr 11, 2023 15:09 CDT)

Carol Webb
City Clerk



First Reading: March 2, 2023
Second Reading: March 16, 2023
Third Reading: April 6, 2023
Publication: April 17, 2023



City of Muscatine

CITY COUNCIL MINUTES

Thursday, March 16, 2023

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for March 16, 2023, to order at 6:00 PM.

2. **INVOCATION**

Ray Oehme - Vinyard Church was present to give the invocation.

3. **ROLL CALL**

Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne(by Phone), Peggy Gordon, Angie Lewis, Dennis Froelich, DeWayne Hopkins. Mayor Dr. Brad Bark, City Administrator Carol Webb and Administrative Secretary Cinda Hilger were also present.

4. **PLEDGE OF ALLEGIANCE**

5. **FROM THE MAYOR**

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

Councilmember Nadine Brockert, seconded by Councilmember DeWayne Hopkins moved to Approve the Agenda.

Vote: Ayes - 7, Nays - 0, Motion Passed.

7. **COMMUNICATIONS - CITIZENS**

8. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

9. **CONSENT AGENDA * (ITEMS 10-14)**

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis, moved to approve the Consent Agenda including Items 10-14.

Councilmember Jindrich asked for Clarification on the request for Purchase of Conex Containers for the Fire Department Training.

Fire Chief Ewers explained the reason these Containers were requested and how the

fire Department uses them for training. Chief Ewers also stated they are the most cost efficient way to get live training for the firefighters. Ayes - 7 , Nays - 0, Motion Passed.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. March 2, 2023 Regular Meeting Minutes
- B. March 9, 2023 Special Budget Meeting Minutes
- C. March 9, 2023 In-depth Meeting Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request on second reading on a Special Class “C” Retail Alcohol License for Skinny’s Barbeque, 208 West 2 nd Street – Skinny’s LLC (pending inspections and insurance)
- B. Request on second reading on a Special Class “C” Retail Alcohol License for Best Western Pearl City Inn, 305 Cleveland Street – Pearl City Hospitality LLC (pending inspections and insurance)
- C. Request on first and second reading on a Class “B” Retail Alcohol License for Dollar General #21855, 901 Cypress Street – Dolgencorp, LLC (pending inspections)
- D. Request for renewal of a Class “E” Retail Alcohol License for Super Saver Liquor Muscatine, 1510 A Isett Avenue – Taranjeet Singh, LLC (pending inspections)
- E. Request for renewal of Class “C” Retail Alcohol License and Outdoor Service for Mike’s Hilltop Tap, 929 Lucas Street – Mike’s Hilltop Tap, Inc. (pending inspections and insurance)
- F. Request for renewal of a Special Class “C” Retail Alcohol License for Happy Joe’s Pizza & Ice Cream Parlor, 203 Lake Park Blvd – Max Brewer Corp. (pending inspections and insurance)
- G. Request for Use of City Property from Muscatine Farmer’s Market at the corner of East 3 rd Street and Cedar Street from May through October 2023
- H. Request for Use of City Property from Mark Seaman with the new Stanley Center Grand Opening on June 2, 2023

- I. Request for Use of City Property from The Ballet Des Moines for a performance at Riverside Park on June 9, 2023
- J. Request for Use of City Property from Rachael Braun with the Saints Mary and Mathias School 5K race on April 29, 2023
- K. Request for Road Closure of Washington Street at River Road for Culvert Repair

12. * COMMUNICATION – RECEIVE AND FILE

- A. Muscatine County Board of Supervisors Minutes - 1-30-2023
- B. Muscatine County Board of Supervisors Minutes - 2-13-2023
- C. Muscatine County Board of Supervisors Minutes - 2-27-2023
- D. Muscatine County Board of Supervisors Minutes 3-6-2023

13. * PURCHASE ORDERS

- A. Request to Approve the Issuance of a Purchase Order In the Amount of \$ 9,485.00 to Boxhub for Conex Containers for Fire Department Training

14. * APPROVAL OF BILLS

- A. March 16, 2023 Bills For Approval

15. PUBLIC HEARING

- A. Public Hearing to Declare City Owned Real Estate as Surplus and Authorize the Sale of Property Through a Sealed Bid Process

There were no written or oral comments regarding this public hearing.
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

- B. Public Hearing on the Approval of Plans and Specifications for Phase 1 of the Fulliam Avenue Reconstruction Project
Max Kauffman - 1609 Foster Street was present to request detailed information regarding the phases of Fulliam Reconstruction Project.
Public Works Director Brian Stineman reviewed the three phases of the project and explained that this project was going to span over three years in order to be able to work during the summer months when school is not in session. Mr. Stineman stated there will be a public meeting scheduled regarding the project. Mr. Kauffman asked if there would be any work done on Fulliam from Cedar to

Buell Street. Mr. Stineman stated that no work is planned for that section at this time.

Councilmember Lewis asked that signs be posted stating No Large Trucks once Fulliam is reconstructed.

Councilmember Dennis Froelich, seconded by Councilmember Angie Lewis, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Second Reading of Ordinance Updating Designated Truck Routes - Title 7, Chapter 11, Section 6 of City Code
Councilmember John Jindrich, Seconded by Councilmember Peggy Gordon, moved to Approve the Second Reading of this Ordinance.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.
- B. A Resolution Declaring City Owned Real Estate as Surplus and Authorizing the Sale of Said Certain Real Estate by Sealed Bid Process
Councilmember John Jindrich, seconded by Councilmember Angie Lewis moved to Adopt the Resolution.
Councilmember Osborne Had questions regarding the location of the property that were addressed by Assistant Community Development Director Andrew Fangman.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.
- C. Resolution Approving Plans and Specifications for the Fulliam Avenue Phase I Project.
Councilmember Dennis Froelich, seconded by Councilmember DeWayne Hopkins moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.
- D. Resolution Rescheduling a Public Hearing to Approve the Plans and Specifications for West Hill Sewer Separation Phase 6
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.
- E. Resolution Setting a Public Hearing for 2024 Consolidated Funding Application and Public Transit Infrastructure Grant Application
Councilmember Peggy Gordon, seconded by Councilmember Nadine Brockert moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.

- F. Resolution Setting a Public Hearing on the Maximum Tax Levy for the Fiscal Year 2023/2024 Budget
Councilmember Nadine Brockert, seconded by Councilmember Angie Lewis moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.
- G. Resolution Authorizing Special Assessments to Private Properties
Councilmember John Jindrich, seconded by Councilmember Dennis Froelich moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.
- H. Resolution to Set a Public Hearing on the FY2024 Annual Plan & Amendments to the Public Housing Admissions and Continued Occupancy Policy to be Held May 4, 2023 at 6:00 pm During the Regular Meeting of the City Council.
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.
- I. Resolution Approving a Sidewalk or Street Café Easement Agreement with Boonie's On the Avenue for the Purpose of Outdoor Dining.
Councilmember DeWayne Hopkins, seconded by Councilmember Dennis Froelich moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.
- J. Request to Approve the Declaration of the 1988 Smeal Fire Engine as Surplus and to Authorize the Donation of the Engine/Pumper to Ukraine to Assist in Serving the Citizens During their War with Russia.
Dr. Naomi Dewinter and Mark Roberts from the Muscatine Rotary Club were present to present a check in the amount of \$1750 to the Us Ambulances for Ukraine to help offset costs of sending equipment and supplies to Ukraine.
Mr. Chris Manson and Daughter Lily Manson - Founder and CoFounder of the US Ambulances for Ukraine were present to accept the Check and to give a presentation to City Council regarding their Program. Mr. Manson shared information regarding the previous three ambulances that Muscatine had donated to be sent to the Ukraine as well as where the Fire Engine being considered would be sent. He shared information regarding how the equipment being sent is being used to help
Councilmember Peggy Gordon, seconded by Councilmember DeWayne Hopkins moved to Approve the Motion,.
Councilmember Osborne had questions regarding what had been done to communicate with other fire departments in our area regarding donating the fire engine locally rather than sending it to the Ukraine.
Chief Ewers was present to share that he had sent out communication to several local Fire Chiefs and the response was that it was older than the equipment they currently had and they would have no use for it. Mr. Ewers stated the value of the fire engine is around \$1000.

Councilmember Osborne stated he would like to extend this item out until the next Council meeting in order to give the local departments more time to respond to the possible need for this engine.

Councilmember Osborne made a motion to amend the Proposal to wait until next meeting to allow more time for responses to the possible need for the fire engine. Motion Failed due to the lack of a second.

Original Motion Vote: Ayes - 7, Nays - 0, Motion carried.

- K. Request to Approve Declaration of City Firearms as Surplus and to Authorize Said Firearms to be Decommissioned and Traded to Mitchell Arms and Ammo in Muscatine.

Councilmember Peggy Gordon, seconded by Councilmember John Jindrich moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- L. Request to Accept a \$650,000 Downtown Revitalization Grant from the Iowa Economic Development Authority for a façade program in the 200 block of east 2nd Street

Councilmember Angie Lewis, seconded by Councilmember DeWayne Hopkins moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- M. Request to Approve a Contract in the amount of \$30,000 with Bi-State Regional Commission for Project Administrative Services as Required by the Iowa Economic Development Authority for the Downtown Revitalization Program Grant

Councilmember John Jindrich, seconded by Councilmember Angie Lewis moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- N. Request to Approve a Contract in the amount of \$125,000 with Martin Gardner Architecture for Design Services Required for the Downtown Revitalization Program

Councilmember Nadine Brockert, seconded by Councilmember Angie Lewis moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- O. Request to Approve a Contract in the amount of \$48,000 with IMEG for Engineering Services for the Clark House Elevator Modernization

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- P. Request to Approve a Contract in the amount of \$10,500 with IMEG for Engineering Services to Upgrade the Site Lighting at Sunset Park Apartments

Councilmember Nadine Brockert, seconded by Councilmember Peggy Gordon moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

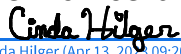
- Q. Request to Approve a Contract in the amount of \$32,500 with IMEG for Engineering Services to Repair the Clark House Parking Deck
Councilmember John Jindrich, seconded by Councilmember Angie Lewis moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- R. Request to Approve Modification of the City Sidewalk Policy to Allow Courtesy Sidewalks
Councilmember Nadine Brockert, seconded by Councilmember John Jindrich moved to Approve the Request.
Councilmember JIndrich had questions regarding residents that had been denied a permit for a courtesy walk in the past and the City compensating them for the increase in cost to install that were addressed by City Administrator Webb and Public Works Director Stineman.

Vote: Ayes - 7, Nays - 0, Motion Passed.
- S. Request to issue a Purchase Order to Motorola Solutions in the amount of \$101,110.12 for the purchase of (24) Body Worn Cameras,(1) In-Car Camera System and (1) 192TB Server
Councilmember Angie Lewis, seconded by Councilmember Peggy Gordon moved to Approve the Motion.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- T. Request to approve signing the MPW Solar 1 Retail Adder contract at the 50% subscription level which provides the City the opportunity to participate in the upcoming solar program to bring local renewable energy to the community.
Councilmember DeWayne Hopkins, seconded by Councilmember Jeff Osborne moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- U. Request to Approve Declaration of City Vehicle as Surplus and to Authorize Said Vehicles to be traded through Karl Chevrolet Inc.
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.

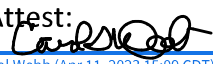
18. MAYOR AND COUNCIL REPORTS

19. ADJOURNMENT

Councilmember Dennis Froelich moved the meeting be adjourned at 07:07 PM

Submitted by: 
Cinda Hilger (Apr 13, 2023 09:20 CDT)

Cinda Hilger, Administrative Secretary

Attest: 
Carol Webb (Apr 11, 2023 15:09 CDT)
Carol Webb, City Administrator


Dr. Brad Bark, Mayor



City of Muscatine

ITEM NUMBER 2023-0138

AGENDA ITEM SUMMARY

DATE: 4/6/2023

STAFF

Nancy Lueck, Finance Director

SUBJECT

Resolution Approving the Maximum Property Tax Dollars for Certain Tax Levies for the City's Fiscal Year 2023/2024 Budget

EXECUTIVE SUMMARY

All cities in Iowa are required by the State to pass a resolution establishing their maximum property tax dollars for certain levies prior to adoption and certification of the final budget. The City Council recently completed their review of the proposed City budget for the upcoming year. The proposed total property tax levy rate for the 2023/2024 budget is \$15.67219 per \$1,000 of valuation, which is 1.87% less than the total tax rate for the current year (2022/2023). With the 8.36% increase in taxable valuations, total property tax revenue for the City will increase by \$1,009,751, which is a 6.65% increase in property tax dollars.

Per State requirements, the Notice of Public Hearing for the 1st public hearing on the budget only includes the General, Transit, Tort Liability/Insurance, Emergency, and Employee Benefits levies. The tax dollars from those levies total \$13,934,443 compared to \$12,992,776 for those levies for the current fiscal year 2022/2023 budget. This is a \$941,667 (7.25%) increase in tax dollars when considering only the levies in the public notice.

At the March 16, 2023 meeting, City Council set a public hearing on the maximum tax levy dollars for certain levies for April 6, 2023. The public hearing notice was published on March 18, 2023. After the public hearing on April 6, the City Council will consider the Resolution Approving the Maximum Property Tax Dollars for Certain Tax Levies for the City's Fiscal Year 2023/2024 Budget.

STAFF RECOMMENDATION

Staff recommends approval of the Resolution Approving the Maximum Property Tax Dollars for Certain Tax Levies for the City's Fiscal Year 2023/2024 Budget

BACKGROUND/DISCUSSION

Senate File 634 passed in 2019 requires all cities to pass a resolution establishing their maximum property tax dollars for certain levies prior to adoption and certification of the final budget. For the City of Muscatine for the upcoming year, the tax levies required to be included in the public hearing notice are the General, Transit, Tort Liability/Insurance, Emergency, and Employee Benefits levies. The Debt Service levy and Ag Land levies are not included in the notice of public hearing for Hearing #1.

The City Council recently completed their review of the proposed City budget for the upcoming year. The proposed total property tax levy rate for the 2023/2024 budget is \$15.67219 per \$1,000 of valuation, which is 1.87% less than the total tax rate for the current fiscal year (2022/2023). With the 8.36% increase in taxable valuations, total property tax revenue for the City will increase by \$1,009,751, which is a 6.65% increase in property tax dollars.

Per Senate File 634, the Notice of Public Hearing for the 1st public hearing on the budget only includes the General, Transit, Tort Liability/Insurance, Emergency, and Employee Benefits levies. The tax dollars from those levies total \$13,934,443 compared to \$12,992,776 for those levies for the current fiscal year 2022/2023 budget. This is a \$941,667 (7.25%) increase in tax dollars when considering only the levies in the public notice.

The increase in tax dollars levied is due to increases in personal services and operating budget costs to continue to provide the same level of services to residents.

The public hearing on the Proposed Property Tax Levy for 2023/2024 will set the maximum tax revenues for the specific tax levies included in the Hearing Notice. The following actions will need to be taken before the Fiscal Year 2023/2024 Budget is adopted:

	March 16, 2023	Set Public Hearing #1 on the Proposed Property Tax Levy
	April 6, 2023	Hold Public Hearing #1 on the Proposed Property Tax Levy
	April 6, 2023	Adopt the Resolution Approving the Maximum Property Tax
Levy		
	April 6, 2023	Set the Public Hearing for the Adoption of the Budget and
Certification		of Taxes for Fiscal Year 2023/2024
	April 6, 2023	Set Public Hearing on Amendment #1 to the 2022/2023 City
Budget		
	April 20, 2023	Hold Hearing #2 on the Proposed Budget
	April 20, 2023	Hold Public Hearing on Amendment #1 to the 2022/2023
City Budget		
	April 20, 2023	Approve Resolution for the Adoption of the 2023/2024
Budget and		
		Certification of Taxes
	April 20, 2023	Approve Resolution for Amendment #1 to the 2022/2023
City Budget		

CITY FINANCIAL IMPACT

The proposed property tax rate and tax dollars generated will continue to fund the current services provided to the City's residents.

ATTACHMENTS

1. City Maximum Levy Adoption Resolution.4-6-23

**RESOLUTION 2023-0138
APPROVING MAXIMUM PROPERTY TAX DOLLARS
FOR CERTAIN PROPERTY TAX LEVIES FOR THE CITY OF MUSCATINE
FOR FISCAL YEAR 2023/2024**

WHEREAS, Senate File 634 passed in 2019 requires all cities to pass a resolution establishing their maximum property tax dollars for certain levies prior to adoption and certification of the final budget; and

WHEREAS, Senate File 634 provides that the tax levies to be included in the public hearing notice for the City of Muscatine are the General, Transit, Tort Liability/Insurance, Emergency, and Employee Benefits levies and that the Debt Service levy and Ag Land levies are not included in the notice of public hearing and this Resolution; and

WHEREAS, the City Council of the City of Muscatine has considered the proposed FY 2023/2024 city maximum property tax dollars for the affected levy total; and

WHEREAS, a notice concerning the proposed city maximum property tax dollars for these levies was published as required on March 18, 2023 and posted on the City's web site and social media sites;

WHEREAS, a public hearing concerning the proposed city maximum property tax dollars for these levies was held on April 6, 2023;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Muscatine that the maximum property tax dollars for the affected tax levies for FY 2023/2024 shall not exceed the following total:

Total maximum levy for affected property tax levies is \$13,934,443

The Maximum Property Tax dollars requested in the total maximum levy for affected property tax levies for FY 2023/2024 represents greater than 102% (107.25%) of the Maximum Property Tax dollars requested for the current FY 2022/2023.

PASSED, APPROVED AND ADOPTED this 6th day of April, 2023.

**BY THE CITY COUNCIL OF THE CITY
OF MUSCATINE, IOWA**



Brad Bark, Mayor

ATTEST:



Carol Webb (Apr 11, 2023 15:09 CDT)

Carol Webb, City Clerk



Roll Call Vote (Aye or Nay):

Councilmember Froelich - Aye
Councilmember Osborne - Aye
Councilmember Gordon - Aye

Councilmember Jindrich - Aye Councilmember Brockert - Aye
Councilmember Lewis - Aye
Councilmember Hopkins - Aye



City of Muscatine

ITEM NUMBER 2023-0140

AGENDA ITEM SUMMARY

DATE: 4/6/2023

STAFF

Nancy Lueck, Finance Director

SUBJECT

Resolution Setting a Public Hearing on April 20, 2023 for the Proposed Amendment #1 to the City Budget for Fiscal Year 2022/2023

EXECUTIVE SUMMARY

The City Council recently completed the budget review process for the fiscal year 2023/2024 budget. As part of that review, revised estimate revenue and expenditure amounts for the current year (2022/2023) were also reviewed by City Council. Each year, these revised estimate amounts become Amendment #1 to the current year budget.

Prior to the adoption of a budget amendment, a public hearing is required. The attached resolution will set a public hearing for April 20, 2023 at 6:00 p.m. concerning Amendment #1 to the 2022/2023 City budget. At this meeting, the public can comment on the proposed budget amendment.

STAFF RECOMMENDATION

Staff recommends approval of the Resolution Setting a Public Hearing for April 20, 2023 on the Proposed Amendment #1 to the Fiscal Year 2022/2023 Budget

BACKGROUND/DISCUSSION

The City Council recently completed the budget review process for the fiscal year 2023/2024 budget. As part of that review, revised estimate revenue and expenditure amounts for the current year (2022/2023) were also reviewed by City Council. Each year, these revised estimate amounts become Amendment #1 to the current year budget.

There were numerous increases and decreases in both revenues and expenditures in the Revised Estimate for 2022/2023. Budgeted expenditures increased by \$7,827,816 and transfers out increased by \$2,044,375. Budgeted revenues increased by \$6,849,035 and transfers in increased by \$2,044,375. The beginning fund balances for the year were also amended to the actual ending balances at the end of fiscal year 2021/2022. Of the expenditure increase, \$71,000 is in the General Fund, \$2,146,890 is in Enterprise funds, \$5,560,000 is due to the

timing of capital projects, and \$49,926 is due to increases in other funds.

Prior to the adoption of budget amendments, a public hearing is required. The attached resolution and public hearing notice will set a public hearing on Amendment #1 to the City's fiscal year 2022/2023 budget for April 20, 2023 at 6:00 p.m.

CITY FINANCIAL IMPACT

While there are increases and decreases in both revenues and expenditures in Amendment #1, there is no direct financial impact from this amendment.

ATTACHMENTS

1. Public Hearing Notice FY23 Amendment #1
2. FY 23 Budget Amendment #1 Res Setting Public Hearing.4-6-23 (1)

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of MUSCATINE
Fiscal Year July 1, 2022 - June 30, 2023

The City of MUSCATINE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

Meeting Date/Time: 4/20/2023 06:00 PM

Contact: Carol Webb

Phone: (563) 264-1550

Meeting Location: City Hall Council Chamber

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	15,185,562	0	15,185,562
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	15,185,562	0	15,185,562
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	2,354,000	-6,000	2,348,000
Other City Taxes	6	4,267,799	339,800	4,607,599
Licenses & Permits	7	311,500	38,200	349,700
Use of Money & Property	8	1,114,885	354,620	1,469,505
Intergovernmental	9	12,844,717	4,260,315	17,105,032
Charges for Service	10	16,497,300	-87,400	16,409,900
Special Assessments	11	0	0	0
Miscellaneous	12	7,343,700	1,449,500	8,793,200
Other Financing Sources	13	0	500,000	500,000
Transfers In	14	19,690,397	2,044,375	21,734,772
Total Revenues & Other Sources	15	79,609,860	8,893,410	88,503,270
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	11,416,500	234,100	11,650,600
Public Works	17	3,414,500	-222,700	3,191,800
Health and Social Services	18	55,000	0	55,000
Culture and Recreation	19	4,283,250	99,050	4,382,300
Community and Economic Development	20	5,895,285	-116,912	5,778,373
General Government	21	3,642,100	122,618	3,764,718
Debt Service	22	2,810,754	4,770	2,815,524
Capital Projects	23	5,050,700	2,874,000	7,924,700
Total Government Activities Expenditures	24	36,568,089	2,994,926	39,563,015
Business Type/Enterprise	25	25,604,390	4,832,890	30,437,280
Total Gov Activities & Business Expenditures	26	62,172,479	7,827,816	70,000,295
Transfers Out	27	19,690,397	2,044,375	21,734,772
Total Expenditures/Transfers Out	28	81,862,876	9,872,191	91,735,067
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-2,253,016	-978,781	-3,231,797
Beginning Fund Balance July 1, 2022	30	34,372,939	3,076,019	37,448,958
Ending Fund Balance June 30, 2023	31	32,119,923	2,097,238	34,217,161

Explanation of Changes: To amend the 2022/2023 budget to the revised estimate amounts determined during the 2023/2024 budget review process. Amendments include updated revenue and expenditures estimates and updated capital projects construction schedules.

RESOLUTION NO. 2023-0140

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING
CONCERNING AMENDMENT #1 TO THE CITY BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2023
FOR THE CITY OF MUSCATINE, IOWA**

WHEREAS, a public hearing is required in order to amend the budget for the City of Muscatine for the fiscal year ending June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MUSCATINE, IOWA that a public hearing be set for April 20, 2023 at 6:00 p.m. in the City Hall Council Chambers. At this meeting, the public can comment on the proposed Amendment #1 to the Fiscal Year 2022/2023 Budget.

Electronic access information to the Council meeting and public hearing will also be included on the posted agenda for the meeting on the City's website at muscatineiowa.gov.

BE IT FURTHER RESOLVED, that the City Clerk be directed to publish Notice of Public Hearing in the Muscatine Journal, in the form required by the State of Iowa.

PASSED, APPROVED AND ADOPTED this 6th day of April, 2023.



**BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA**

Dr. Brad Bark, Mayor

ATTEST:

Carol Webb (Apr 11, 2023 15:09 CDT)

Carol Webb, City Clerk



City of Muscatine

ITEM NUMBER 2023-0141

AGENDA ITEM SUMMARY

DATE: 4/6/2023

STAFF

Nancy Lueck, Finance Director

SUBJECT

Resolution Setting a Public Hearing for April 20, 2023, on the Proposed City Budget for Fiscal Year 2023/2024

EXECUTIVE SUMMARY

The City Council completed the budget review process for the fiscal year 2023/2024 budget in March. Two public hearings are required in order for City Council to adopt the annual budget for the upcoming year. City Council at the March 16 meeting set the first public hearing for April 6, 2023 on the Proposed Maximum Property Tax Dollars for Certain Levies for 2023/2024. After this hearing, the City Council will consider the Resolution approving the maximum tax levy dollars for these levies for fiscal year 2023/2024.

After that action on April 6, the City Council will need to set the next public hearing (Hearing #2) on the adoption of the budget and the certification of taxes for the 2023/2024 budget. The proposed total property tax levy rate for the 2023/2024 budget is \$15.67219 per \$1,000 of valuation, which is a 1.87% decrease from the current year tax rate of \$15.97054 per \$1,000.

This resolution will set a public hearing for April 20, 2023, at 6:00 p.m. in the City Hall Council Chambers on the adoption of the fiscal year 2023/2024 budget. At this meeting, the public can comment on the proposed Fiscal Year 2023/2024 Budget. Electronic access information to the Council meeting and public hearing will be included in the posted agenda for the meeting on the City's website at muscatineiowa.gov.

STAFF RECOMMENDATION

Staff recommends approval of the Resolution Setting a Public Hearing for April 20, 2023 on the Proposed Fiscal Year 2023/2024 Budget

BACKGROUND/DISCUSSION

The proposed total property tax levy rate for the 2023/2024 budget is \$15.67219 per \$1,000 of valuation, which is a 1.87% decrease from the current year's tax rate of \$15.97054 per \$1,000.

The proposed budget for 2023/2024 totals \$67,398,621. This includes \$37,719,031 in governmental funds expenditures and \$29,679,590 in business-type/enterprise funds expenditures. Of the total proposed budget, \$12,789,900 is for capital projects in both governmental and business-type funds.

Setting Public Hearing #2 on the proposed budget is one of four items that City Council will consider at the April 6, 2023 meeting as shown in the following schedule.

	March 16, 2023	Set Public Hearing #1 on the Proposed Property Tax Levy
	April 6, 2023	Hold Public Hearing #1 on the Proposed Property Tax Levy
	April 6, 2023	Adopt the Resolution Approving the Maximum Property Tax
Levy		
	April 6, 2023	Set the Public Hearing for the Adoption of the Budget and
Certification		of Taxes for Fiscal Year 2023/2024
	April 6, 2023	Set Public Hearing on Amendment #1 to the 2022/2023 City
Budget		
	April 20, 2023	Hold Hearing #2 on the Proposed Budget
	April 20, 2023	Hold Public Hearing on Amendment #1 to the 2022/2023
City Budget		
	April 20, 2023	Approve Resolution for the Adoption of the 2023/2024
Budget and		
		Certification of Taxes
	April 20, 2023	Approve Resolution for Amendment #1 to the 2022/2023
City Budget		

CITY FINANCIAL IMPACT

The proposed property tax rate and tax dollars generated will continue to fund the current services provided to the City's residents. The proposed budget for 2023/2024 totals \$67,398,621 which includes \$12,789,900 in capital project expenditures

ATTACHMENTS

1. PH Hearing Notice Budget FY 24
2. Budget 2023-2024 Setting Public Hearing #2.Res 4-6-23

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2023 - June 30, 2024

City of: MUSCATINE

The City Council will conduct a public hearing on the proposed Budget at: City Hall Council Chambers Meeting Date: 4/20/2023 Meeting Time: 06:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property	15.67219
--	----------

The estimated tax levy rate per \$1000 valuation on Agricultural land is	3.00375
--	---------

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(563) 264-1550

City Clerk/Finance Officer's NAME
Carol Webb

		Budget FY 2024	Re-estimated FY 2023	Actual FY 2022
Revenues & Other Financing Sources				
Taxes Levied on Property	1	16,143,123	15,185,562	14,913,412
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	16,143,123	15,185,562	14,913,412
Delinquent Property Taxes	4	0	0	2,989
TIF Revenues	5	2,643,500	2,348,000	2,359,120
Other City Taxes	6	4,427,590	4,607,599	5,202,513
Licenses & Permits	7	327,700	349,700	444,526
Use of Money and Property	8	1,426,400	1,469,505	1,117,844
Intergovernmental	9	9,891,668	17,105,032	12,573,807
Charges for Fees & Service	10	16,745,200	16,409,900	16,360,861
Special Assessments	11	0	0	0
Miscellaneous	12	6,902,400	8,793,200	7,973,904
Other Financing Sources	13	7,187,500	500,000	6,207,500
Transfers In	14	22,153,591	21,734,772	15,450,403
Total Revenues and Other Sources	15	87,848,672	88,503,270	82,606,879
Expenditures & Other Financing Uses				
Public Safety	16	11,640,400	11,650,600	11,040,380
Public Works	17	3,701,200	3,191,800	3,177,771
Health and Social Services	18	55,000	55,000	37,500
Culture and Recreation	19	4,601,800	4,382,300	4,323,136
Community and Economic Development	20	6,111,300	5,778,373	5,313,195
General Government	21	3,535,700	3,764,718	3,194,054
Debt Service	22	2,825,731	2,815,524	2,900,738
Capital Projects	23	5,247,900	7,924,700	10,440,344
Total Government Activities Expenditures	24	37,719,031	39,563,015	40,427,118
Business Type / Enterprises	25	29,679,590	30,437,280	24,833,318
Total ALL Expenditures	26	67,398,621	70,000,295	65,260,436
Transfers Out	27	22,153,591	21,734,772	15,450,403
Total ALL Expenditures/Transfers Out	28	89,552,212	91,735,067	80,710,839
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,703,540	-3,231,797	1,896,040
Beginning Fund Balance July 1	30	34,217,160	37,448,957	35,552,917
Ending Fund Balance June 30	31	32,513,620	34,217,160	37,448,957

RESOLUTION NO. 2023-0141

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING
CONCERNING THE BUDGET ESTIMATE FOR FISCAL YEAR 2023/2024
FOR THE CITY OF MUSCATINE, IOWA**

WHEREAS, the City is required to hold a public hearing concerning the City's budget estimate for fiscal year July 1, 2023 through June 30, 2024;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MUSCATINE, IOWA that a public hearing will be held on April 20, 2023 beginning at 6:00 p.m, in the City Hall Council Chambers concerning the City's budget estimate for fiscal year 2023/2024, and the City Clerk is directed to publish notice of said meeting in the Muscatine Journal.

Electronic access information to the Council meeting and public hearing will also be included in the posted agenda for the meeting on the City's website at muscatineiowa.gov.

PASSED, APPROVED, AND ADOPTED this 6th day of April, 2023.

**BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA**



Dr. Brad Bark, Mayor

ATTEST:

Carol Webb (Apr 11, 2023 15:09 CDT)

Carol Webb, City Clerk



City of Muscatine

ITEM NUMBER 2023-0143

AGENDA ITEM SUMMARY

DATE: 4/6/2023

STAFF

Andrew Fangman, Assistant Community Development Director

SUBJECT

Resolution Executing a Deed and Authorizing the transfer of a 1.14 acre portion of the City-owned parcel located at 1030 Hershey Avenue, to The Kent Group, Inc

EXECUTIVE SUMMARY

On November 3, 2022 City Council approved an exchange agreement with The Kent Group, Inc, where the City agreed to transfer a 1.14 acre portion of the City-owned parcel located at 1030 Hershey Avenue, in exchange for the demolition of all remaining derelict structures in the Carver Corner area by the Kent Group. The Kent Group has completed the demolition of the derelict structures. This resolution executes a deed transferring the subject property to the Kent Group Inc.

STAFF RECOMMENDATION

Approval

BACKGROUND/DISCUSSION

The Kent Corporation has recently acquired the McKee Button building located at 1000 Hershey Avenue. Kent is going to renovate the existing building into office space that will ultimately house a significant number of employees. The parcel upon which the McKee Button building sits is not large enough to construct a parking area of the size necessary to accommodate the size of the proposed workforce. For this reason, Kent desires to acquire a 1.14-acre portion of the City-owned parcel, 1030 Hershey, that directly adjoins their property. The map and plat attached to this memo depict the acquisition area.

There were five derelict buildings on the city-owned parcels that adjoin 1000 Hershey Avenue. See map attached to this memo. These derelict buildings were not located within the proposed acquisition area. Kent offered to demolish these derelict buildings at their expense in exchange for the identified 1.14 acres that they require for their proposed project. The assessed value of the 1.14 acres that Kent is desiring to acquire is \$27,860. The estimated cost to have these derelict buildings demolished exceeded \$27,860.

The primary area of Carver Corner consists of seven properties (about 6 acres) approximately 0.5 miles southwest of downtown Muscatine at the corner of Hershey Avenue and Green Street. Additional city-owned lots south along Grandview Avenue totaling just under one acre on eight parcels are also frequently considered part of Carver Corner and, while unavailable for vertical development, should be considered when discussing future uses of the property. In total, this area serves as the gateway to the central business district from the south via Grandview and Hershey Avenues and is in very close proximity to the riverfront and the City's trail network.

The City assembled ownership of the Carver Corner area over approximately two decades. The City acquired a number of properties, including the Carver Pump site in 1996 and completed assembling the site in 2017 with the purchase of the Testrake property. Over the years, the City has had environmental, archeological, and other studies completed on the Carver Corner properties. The City also demolished many derelict structures.

The clearance of the remaining derelict structures completes the process of making Carver Corner development ready. The revitalization of a historically significant building, and the presence of a significant number of high-quality jobs that are part of Kent's proposed project will make Carver Corner a much more attractive site for further development.

On April 7, 2022, a public hearing was held on declaring this property as surplus, after which a resolution declaring this parcel as surplus and directing it for its disposal was approved by the City Council. On November 3, 2022, the exchange agreement, providing for the transaction outlined above, was approved. Now that the Kent Group has completed all the required demolitions, City Council will need to act on a resolution executing a deed to the 1.14 acres covered in this exchange agreement.

CITY FINANCIAL IMPACT

The proposed transaction will allow for the redevelopment of 1000 Hershey in a manner that will have a positive financial impact on the City.

ATTACHMENTS

1. Beech Lumber Deed
2. RESOLUTION Authorizing Sale and Approving Deed Beech Lumber

Prepared by: Andrew Fangman, 215 Sycamore Street, Muscatine, IA 52761; 563.262.4141
Return and Tax Statement to: The Kent Group, Inc., 2905 Highway 61 North, Muscatine, IA 52761

WARRANTY DEED

The City of Muscatine, Iowa, a municipal corporation situated in Muscatine County, Iowa, for valuable consideration, transfers and conveys to The Kent Group, Inc. all its right, title, and interest in the following real property in Muscatine County, Iowa:

Part of Lot 1 in the Subdivision of Section 2 and 3, Township 76 North, Range 2 West, and part of the old Muscatine Slough bed all in the city of Muscatine, Muscatine County, Iowa. Beginning at the northwest corner of Parcel "R" as recorded at Instrument Number 2020-07014; thence southerly along the west boundary of Parcel "R" the following courses south 01°24'05" west 293.45 feet; thence south 84°29'04" west 18.11 feet; thence south 22°25'47" west 117.30 feet; thence south 32°36'01" west 110.02 feet to the apparent northerly right of way of the Iowa Chicago & Eastern Railroad; thence south 47°12'07" west 11.06 feet along said right of way; thence north 01°24'05" east 508.10 feet to the south right of way of Hershey Avenue; thence south 88°04'05" east 125.00 feet along said right of way to the point of beginning. Parcel "S", PARCEL ID# 1302159014.

Exempt from transfer tax per Iowa Code Section 428A.2(6).

The City covenants with the grantee, its successors and assigns, to warrant and defend the real property against the lawful claims of all persons claiming by, though, or under the City.

IN WITNESS WHEREOF, the City of Muscatine, Iowa, has caused this instrument to be executed in its corporate name by its Mayor and City Clerk and its seal to be affixed on April 6, 2023.

CITY OF MUSCATINE, IOWA

(CITY SEAL)

By 

Brad Bark
Mayor

ATTEST:


Carol Webb (Apr 11, 2023 15:09 CDT)

Carol Webb
City Clerk



STATE OF IOWA, MUSCATINE COUNTY, ss.

This instrument was acknowledged before me on April 6,, 2023, by Brad Bark and Carol Webb as Mayor and City Clerk, respectively, of the City of Muscatine, Iowa.



Cinda Hilger
Cinda Hilger (Apr 13, 2023 09:20 CDT)

Notary Public in and for the State of Iowa

RESOLUTION NO. 2023-0143

**A Resolution Authorizing the Sale of
City Property to The Kent Group, Inc.**

WHEREAS, as a resolution was adopted by the City Council of Muscatine, Iowa, on March 10, 2022, concerning the proposed sale of all the City's right, title, and interest in and to the real property described in the copy of the Deed attached to this Resolution and incorporated by reference; and

WHEREAS, the Resolution provided that notice of intention to sell the real property should be given by publication of a Public Notice in *The Muscatine Journal* no less than 4 or more than 20 days before the City Council meeting to be held on April 7, 2022, and the notice was published as specified in the Resolution and as required by law; and

WHEREAS, the Resolution provided for a public hearing on the proposed sale of real property, and such public hearing has been held; and

WHEREAS, the City Council of Muscatine, Iowa, on November 3, 2022 approved an exchange agreement between the City of Muscatine and the Kent Group, Inc.

IT IS, THEREFORE, RESOLVED, by the City Council of Muscatine, Iowa, as follows:

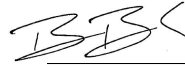
1. The City of Muscatine, Iowa, will sell and convey all its right, title, and interest in and to the real property described as **Part of Lot 1 in the Subdivision of Section 2 and 3, Township 76 North, Range 2 West, and part of the old Muscatine Slough bed all in the city of Muscatine, Muscatine County, Iowa. Beginning at the northwest corner of Parcel "R" as recorded at Instrument Number 2020-07014; thence southerly along the west boundary of Parcel "R" the following courses south 01°24'05" west 293.45 feet; thence south 84°29'04" west 18.11 feet; thence south 22°25'47" west 117.30 feet; thence south 32°36'01" west 110.02 feet to the apparent northerly right of way of the Iowa Chicago & Eastern Railroad; thence south 47°12'07" west 11.06 feet along said right of way; thence north 01°24'05" east 508.10 feet to the south right of way of Hershey Avenue; thence south 88°04'05" east 125.00 feet along said right of way to the point of beginning. Parcel "S", PARCEL ID# 1302159014.**

2. The Mayor is authorized and directed to sign the Deed for the conveyance of property identified above, and the City Clerk is authorized and directed to attest to the Mayor's signature; and will be in substantially the same form as the copy of the Deed attached to this Resolution as "Exhibited A".

3. Any resolution or part thereof in conflict or inconsistent with this Resolution is repealed.

PASSED, APPROVED, AND ADOPTED on April 6, 2023.

(CITY SEAL)



Dr. Brad Bark, Mayor

ATTEST:



Carol Webb (Apr 11, 2023 15:09 CDT)

Carol Webb, City Clerk





City of Muscatine

ITEM NUMBER 2023-0144

AGENDA ITEM SUMMARY

DATE: 4/6/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Enter into Contract with Veenstra & Kimm Inc. in the amount of \$24,750 for Design of Lakepark Bridge Deck Repairs

EXECUTIVE SUMMARY

Presented for City Council's approval is a request to enter into a contract with Veenstra & Kimm Inc. in the amount of \$24,750 to conduct bridge deck sounding and bridge deck overlay and repairs design for the Lake Park Boulevard over Mad Creek Bridge.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

Based on the 2021 Bridge Inspection Report prepared by Veenstra & Kimm, Inc. the Lake Park Boulevard bridge over Mad Creek has a significant amount of top surface spalling to the point where advanced cracking and leaching can be seen on the underside of the deck below the spalls. If nothing is done to this deck surface it is estimated that parts of it could fall through in the next five to ten years. This deck repair project was budgeted and funded in the FY 2023 budget.

CITY FINANCIAL IMPACT

Funds for the design and construction of the deck repairs are available in the FY 2023 Operating Budget.

ATTACHMENTS

1. Letter Agreement - Muscatine - Lake Park Blvd- Bridge Deck Sounding and Overlay Design



VEENSTRA & KIMM INC.

3000 Westown Parkway
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

March 14, 2023

Brian Stineman
Public Works Director
1459 Washington Street
Muscatine, Iowa 52761

CITY OF MUSCATINE
BRIDGE DECK SOUNDING AND BRIDGE DECK OVERLAY AND REPAIRS DESIGN
LAKE PARK BOULEVARD OVER MAD CREEK BRIDGE
PROPOSAL FOR ENGINEERING SERVICES

Dear Mr. Stineman:

Veenstra & Kimm, Inc. is proposing the following scope of services for providing engineering services for the Lake Park Boulevard over Mad Creek Bridge.

V&K's work will include the site investigations for the bridge, as well as the design and detailing required to create a set of plans and specifications sufficient for the City's local letting of the Lake Park Boulevard over Mad Creek Bridge repair project. Plans and specifications will include sufficient details to allow for construction by a qualified contractor. Limited construction services are also included. Individual items for V&K's work will include the following:

SCOPE OF SERVICES

PHASE I: DATA COLLECTION

Phase I will consist of on-site deck delamination surveys (chain drags).

Tasks for Phase I will include the following:

1. Complete chain-drag sounding of the top deck surface (between curbs) for the Lake Park Boulevard over Mad Creek Bridge. Results of chain drag will be used to prepare drawings that will show the delamination locations.
2. Provide City general instructions on traffic control needed while chain drag is being performed. All traffic control required for Phase I will be designed and provided by the City. City may either close one complete lane at a time or close the entire bridge.

3. Provide report that will summarize the results and provide our recommendations.

PHASE II: DESIGN, DRAWINGS, AND SPECIFICATIONS

Phase II will consist of design of repairs to improve the structural condition of the Lake Park Boulevard over Mad Creek Bridge. Repairs will include overlay of 100-percent of the bridge deck, Class A deck repairs for areas where the overlay does not remove the full depth of the spalled/delaminated area, replacement of the expansion joint material at the interface between the bridge deck and the approach pavement, and replacement of a portion of the approach pavement near the abutment if needed to allow for replacement of the expansion joint material.

Tasks for Phase II will include the following:

1. Complete design and plan details needed to define the proposed repairs. Plans will include deck delamination plots to define the location of the deck delamination, details to define the structural repairs, traffic control plans to define the necessary signage to detour traffic while the bridge is closed during construction, individual bid items and quantities. Bid items will match the standard bid items used by the Iowa DOT. Governing technical specifications referenced in the plans will be the Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction.
2. Modify City's standard electronic file for standard bid documents/specifications to create a specifications book that will contain the bid documents for the project. Governing technical specifications referenced in the specifications book will be the Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction.
3. Plans will be submitted to the City and affected utilities for review. Work is considered maintenance and all work can be completed from the top surface within the City's existing right-of-way, so no other review agencies will have jurisdiction over the project.
4. Prepare construction cost estimate and estimate of needed working days for City's use when reviewing contractor submitted bids.
5. All work can be completed within the City's existing right-of-way so plats and easement drawings to define needed right-of-way or temporary construction easement will not be required.
6. Provide three hard copies and a PDF file of final plans and specifications book to City.
7. Assist City with review of Contractor submitted bids.

If a full deck replacement is deemed to be the best alternative for repairs to the bridge based on the results of the deck delamination survey, a revised scope of work and fee will be prepared.

V&K's services for the project will also include uploading the repair plans for the Lake Park Boulevard over Mad Creek Bridge repair in the Iowa DOT Structural Inventory and Inspection Management System (SIIMS), which is the DOT's database for bridge inspection reports and records.

PHASE III: CONSTRUCTION SERVICES

Phase III will consist of limited construction services including the following:

1. Review concrete mix submittals and other submittals.
2. Respond to Contractor/City RFI's during construction.
3. Attend preconstruction meeting.

FEES

V&K's fee for the work proposed is as follows:

Phase I Data Collection – Deck Delamination Survey and Report

Lake Park Boulevard over Mad Creek Bridge	\$ 5,290.00
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Phase II Design of Repairs to Lake Park Boulevard over Mad Creek Bridge, Preparation of Bid Documents, and Limited Bid Phase Services	\$17,330.00
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Phase III Limited Construction Services for Lake Park Boulevard Over Mad Creek Bridge Repair	\$ 2,130.00
---	-------------

Brian Stineman
March 14, 2023
Page 4

This price proposal may be made a contract by affixing the proper date and signatures in the spaces below and returning one signed copy to this office.

VEENSTRA & KIMM, INC.



Mark C. Currie, P.E., S.E.
Project Manager

MCC:
0-11
Enclosure

Accepted this 6th day of April, 2023.

By  _____

Title Dr. Brad Bark, Mayor of the City of Muscatine



City of Muscatine

ITEM NUMBER 2023-0147

AGENDA ITEM SUMMARY

DATE: 4/6/2023

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Request to Enter into a Memorandum of Understanding with the Community Foundation of Greater Muscatine for Services related to the Mulberry Neighborhood Revitalization Project

EXECUTIVE SUMMARY

Presented for Council consideration is a request to enter into a Memorandum of Understanding (MOU) with the Community Foundation of Muscatine for services related to the Mulberry Neighborhood Revitalization Project. There is no cost to the City associated with this MOU.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

Staff is requesting Council approve a Memorandum of Understanding with the Community Foundation of Greater Muscatine for services related to the Mulberry Neighborhood Revitalization Project. The services to be provided support the implementation of the Comprehensive Neighborhood Revitalization Grant from the Iowa Economic Development Authority (IEDA) for the Mulberry Neighborhood Revitalization Project.

The Foundation is bearing the costs of these services which are being counted as match for the grant. In order to count these resources as match, IEDA requires a document accepted by the Council be executed.

CITY FINANCIAL IMPACT

There is no cost or financial impact of this action to the general fund.

ATTACHMENTS

1. CFGM MOU

Memorandum of Understanding (MOU)
between the Community Foundation of Greater Muscatine (CFGM)
and the City of Muscatine (City)

This Memorandum of Understanding (MOU) between the Community Foundation of Greater Muscatine (CFGM) and the City of Muscatine (City) defines the services CFGM will provide as it relates to the Mulberry Neighborhood Revitalization Project (MNRP).

The purpose of the MNRP is to revitalize a neighborhood generally located along Mulberry Avenue beginning at 5th Street to Spring Street and north to 11th Street. The MNRP is a pilot project designed to be a replicable model which can be used in other communities throughout the state. The goal of the project is to visibly advance identified infrastructure, commercial, and housing components, and family stabilization opportunities.

CFGM has committed funding to support the project through the creation of a Housing Initiatives Manager position. This position will provide project management services for the MNRP and related collaborative housing efforts.

Project management will include oversight, facilitation, or support of the following:

- A) Coordinating Communication, including with:
 - a. Neighborhood Homeowners
 - b. Investment Property Owners
 - c. Commercial Property Owners
 - d. Collaborative Partners
 - e. Stakeholders
- B) Property Acquisition/Rehabilitation
- C) Residential and Commercial Façade Improvements
- D) Streetscape and Public Infrastructure
- E) Creation of Replicable Model Documentation
- F) Grant Management

For purposes of tracking the value of the CFGM matching portion, time applied to the MNRP will be documented.

The Community Foundation of Greater Muscatine and the City of Muscatine agree that the scope of work listed above reflects expectations for activities in support of the Mulberry Neighborhood Revitalization Project, as currently defined.

The Community Foundation of Greater Muscatine

By: _____

Charla Schafer, President

Date: _____

3/23/22

City of Muscatine

By: _____

Dr. Brad Bark, Mayor

Date: _____

April 6, 2023

***** Proof of Publication *****

The undersigned, being first duly sworn, on oath does say that he/she is an authorized employee of THE MUSCATINE JOURNAL, morning edition, a daily newspaper printed and published by Lee Enterprises, Incorporated, in the City of Davenport, Scott County, Iowa, and that a notice, a printed copy of which is made a part of this affidavit, was published in said THE MUSCATINE JOURNAL, on the dates listed below.

CITY OF MUSCATINE- Legals account

215 Sycamore Street
MUSCATINE, IA 52761

ORDER NUMBER 152542

The affiant further deposes and says that all of the facts set forth in the foregoing affidavit are true as he/she verily believes.

Sheelby Krimsley

Section: Notices & Legals

Category: 2627 Miscellaneous Notices

PUBLISHED ON: 04/17/2023

TOTAL AD COST: 60.98

FILED ON: 4/17/2023

Subscribed and sworn to before me by said affiant this 17th day of April 2023.

[Signature]

Notary Public in and for Scott County, Iowa

ORDINANCE NO. 2023-0092

AN ORDINANCE UPDATING DESIGNATED TRUCK ROUTES, SECTION 6 - TRUCK ROUTES, CHAPTER 11 - LOAD AND WEIGHT RESTRICTIONS, OF TITLE 7 - VEHICLES AND TRAFFIC, OF CITY CODE

WHEREAS, a Section 7-11-6 of specifies which streets that any motor vehicle weighing ten (10) tons or more, when loaded or empty, having no fixed terminal within the City or making no scheduled or definite stops within the City for the purpose of loading or unloading are allowed to travel;

WHEREAS, Lucas Street is not constructed in manner which allows it to serve as a safe and appropriate truck route; and

WHEREAS, the portion of Houser Street laying south of Hershey Avenue is constructed in manner which allows it serve as a safe and appropriate truck route

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA:

SECTION 1. Paragraph 8 of Subsection A of Section 6, of Chapter 11 of Title 7 of City Code is hereby deleted.

SECTION 2. Paragraph 10 of Subsection A of Section 6, of Chapter 11 of Title 7 of City Code is hereby amended to read as follows:

"Houser Street from Hershey Avenue to Grandview Avenue."

SECTION 3. All paragraphs contained within Subsection A of Section 6, of Chapter 11 of Title 7 of City Code are hereby renumbered, so that after the changes directed by Section 1 and Section 2 of this ordinance are made, said paragraphs remain in numerical order without skipping any number.

SECTION 4. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. Any Ordinance or part thereof in conflict or inconsistent with the provisions of this Ordinance is repealed.

SECTION 6. This ordinance shall be in effect from and after the passage and approval and publication of this ordinance, as provided by law

PASSED, APPROVED AND ADOPTED this 6th Day of April, 2023

Attest

By the City Council of the City of Muscatine, Iowa
Dr. Brad Bark, Mayor

Carol Webb
City Clerk

